



Hostel Office

Indian Institute of Technology Hyderabad
Kandi, Sangareddy - 502285

Telangana, INDIA

Phone: 040-2301 6131, Email: hostel@iith.ac.in

Vacation Report

(B.Tech/M.Tech/M.Sc./M.Phil.M.Des/Ph.D/Project Staff/Interns/ Others _____).

Department: _____ Room No. : _____ Date: _____

Name of the Student: _____ Roll No. _____

Personal Email ID: _____ Contact No.: _____

Sl. No.	Name of the item	Quantity	Remarks
1.	Steel Cot / Wooden cot	One	
2.	Godrej Study Table with key	One	
3.	Godrej Chair	One	
4.	Hanger rod	One	
5.	Curtain rods	One	

Handing over the above mentioned items.

Also, I am handing over the following common items in the room in good condition.

1. Ceiling Fan 1 No.
2. Tube Light sets 1 No./ CFL 1 No.
3. 15 ampere Socket 2 Nos. /3 Nos.
4. Switches 6 Nos.
5. Fan Regulator.
6. Lan port

Signature of the Student

For Office Use

Checked /Verified by

Name & Designation: _____

Date: _____ Signature: _____

Ref: Reg. No. (If any): _____

Ok (No Fine).

Not Ok/Remarks.

Signature & Office seal